

**MINUTES FOR THE
AUGUST 12, 2024
CITY COUNCIL MEETING**

1. Call to Order and Recording of Quorum.

The meeting was called to order at 4:00pm and a quorum was established.

Council Members Present

Mayor John Low
Emmy Ballantyne
Bill Mitchell
Peter Mako
Kate Lanfear

City Staff Present

City Manager William Foley
Asst. City Manager Michelle Pack
Fire Chief William Knupp
Asst. Fire Chief Justin Seibert
Police Chief Gail Baham
Asst. Police Chief Gabriel Ortiz
Director Rick Baldarrama
Executive Assistant Kristyn Schones
Captain Cody Ashley
Attorney Frank Garza

Others Present

Ash Menich
Collier Bashara
Jeremy DelaHoussay
Buddy Rosene
Kay Rosene

2. Review/Action of minutes from:

a. June 10th Regular Meeting

The minutes were reviewed, Mitchell motioned to approve, Mako seconded, all voted in favor and the June 10th minutes were approved as submitted.

3. Comments by Citizens

Kay Rosene thanked the council and city staff for keeping the city safe and strong. Menich said that he is a senior at St. Mary's Hall and asked if there were any pressing issues in the city. Low told him that the council just had a budget workshop prior to this current meeting. Low also informed Menich that this past spring the city experienced a vote regarding a senior tax freeze but currently the council is taking care of regular business items.

4. Discussion/Action: Authorizing a Quitclaim of a portion of 115 Gatewood

a. Resolution #

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TERRELL HILLS, TEXAS, AUTHORIZING THE QUITCLAIM OF A 12-FOOT STRIP OF PROPERTY LOCATED AT THE REAR OF 115 GATEWOOD COURT IN THE CITY OF TERRELL HILLS, BEXAR COUNTY, TEXAS, TO THE PROPERTY OWNERS AT 115 GATEWOOD COURT; AUTHORIZING CITY MAYOR TO EXECUTE SAID QUITCLAIM DEED; PROVIDING FOR SEVERABILITY; INCORPORATING RECITALS; AND SETTING AN EFFECTIVE DATE.

Foley introduced the resolution and provided some brief history. Garza added that the property was set aside in the 1940s for a potential alley but it was never used. Garza said he found no reason not to sign the deed, especially since the citizen is paying for all the associated costs. Low said he felt confident in Foley's and Garza's decisions and ability in putting everything together. Mako motioned to approve, Ballantyne seconded, all voted in favor and the resolution was adopted.

5. Discussion/Action: Declaring the intent to adopt an Ad Valorem tax rate that will not exceed the voter approval tax rate of .362368 and setting a date, location and time for a public hearing if necessary.

Foley said this agenda item was a continuation of the earlier budget discussion and to declare to not exceed the voter approved tax rate would give the council and staff the ability to work on the budget and

potentially lower the rate. Low said that if they declare to not exceed the voter approved rate then the .362368 would be the highest it could be set, but that the council and staff are looking to make it lower as previously discussed. Ballantyne motioned to approve, Mako seconded, and a roll call vote was had with all council members voting in favor. The council then set a public hearing date of September 19, 2024, at 4pm. The motion was reconsidered, Ballantyne motioned, Mako seconded, and a roll call vote was had with all council members voting in favor.

6. Discussion/Ratification: of The City Manager's decision to increase the purchase amount for the current garbage truck contract.

Foley informed the council that they had previously voted to get the garbage truck and that it has taken over 2.5 years to get one. Foley said they signed a contract with the original company in September of 2022 and that the company cancelled the city's order in May 2024. Foley said they might have cancelled the order because prices have increased, and that the city only ordered one truck versus other larger orders. Foley said they have found a second company that has a delivery date of December 2024, and he is asking for an additional \$40,000 to cover the cost increase. Low said that he had no issue ratifying. Mitchell motioned to increase the purchase amount, Ballantyne seconded, all voted in favor and the contract was increased.

7. Discussion/Action: Authorizing the City Manager to negotiate and sign a contract for a replacement garbage truck for the City.

Foley introduced the agenda item. Baldarrama told the council that the garbage truck needing to be replaced was 13 years old and was having frequent mechanical issues. Baldarrama also informed the council that the average lifespan of a garbage truck is around 10 years due to the stop and go wear and tear. Mayor Low reminded everyone that this was previously discussed at length in the budget workshop meeting. Mako motioned to approve, Lanfear seconded, and all voted in favor for the city manager to negotiate and sign a contract for a new garbage truck.

8. Discussion/Action: on location(s) for L.P.R. Cameras

Baham informed the council that she submitted a PDF of the proposed camera location sites and asked if they approved of the placements. Low said he liked that the major points of entry to the city and Crestwood Park had coverage. Low asked how soon the cameras could be installed. Baham said if the council approved the placements, they could start installing them this week. Mitchell said he liked the fact that they will have ten cameras. Ballantyne motioned to approve the installation, Lanfear seconded, and all voted in favor.

9. Discussion: Selection of a date to reserve a venue for the annual employee Christmas Party.

Schones asked the council to select a date for the party so that she could begin to secure a venue. Ballantyne asked if staff preferred a Friday or Saturday. Schones said that last year's party was on a Saturday and the previous year was on a Friday. The council recommended finding a venue and plan for the 6th or 7th of December.

10. Executive Session: Pursuant to Tex. Gov. Code §551.071 to receive & consider legal consultation from City Attorney regarding 901 Burr.

The council went into executive session at 4:19pm and they reconvened at 4:35pm.

11. Consider and take action on items discussed in executive session.

No action was taken.

12. Discussion from monthly reports as submitted in the council packets.

Low asked for an update on the new fire truck. Knupp said that there are currently ninety trucks in front of the city's order, that the company typically finished 10 to 15 trucks a month and the estimated delivery is spring of 2025. Foley said that Cummings will be at the city tomorrow to fix, provide training and to make sure the generator is up and running. Mitchell thanked the Police Department for their report, he liked the line items that showed the services provided. Mitchell thanked the officers for their hard work. Baham thanked Mitchell and said she is grateful to have motivated officers.

13. Adjournment

The meeting adjourned at 4:39pm.

MAYOR

ATTEST:

SECRETARY-MANAGER